

**Downtown Providence District Management Authority**  
**Public Hearing on Proposed 2010 DPDMA Budget**  
**Thursday, May 21, 2009 8:30 a.m.**

**Director Gagliardi opened the Public Hearing at 8:36 a.m.**

**Directors present: Michael Corso, Joseph DiBattista, Robert Gagliardi, Evan Granoff, Susan LaPidus, Richard Lappin, John MacIver and Christopher Placco.**

**Ex-Officio Members present: John Nickelson.**

**Others present: Dan Baudouin, Executive Director of the Providence Foundation; Joelle Kanter, Program Director of the Providence Foundation; Steve Gibson, President of Urban Place Consulting; Frank LaTorre, DID Director of Public Space; Frank Zammarelli, Operations Manager of Block-by-Block; Rosemarie Durette, DID Accounting Manager/Office Administrator; Ernest Carlucci, Parking Administrator for the City of Providence; Clark Schoettle, Providence Preservation Society,**

**Members of the Public in attendance: There were no members of the public in attendance.**

**Steve Gibson reviewed the proposed budget summary. He stated**

**that the rates for the 2010 fiscal year have not change from the 2009 fiscal year. Revenue will stay the same except for any new investment within the district. Mr. Gibson then went over the expenses, which concluded the review.**

**Director Gagliardi opened the hearing for any questions, there were not any. The budget was accepted and the Hearing closed.**

**Director Gagliardi adjourned the Public Hearing at 8:45 a.m.**

# **Downtown Providence District Management Authority**

## **Board of Directors meeting minutes**

**Thursday, May 21, 2009 8:45 a.m.**

### **1. Roll Call**

**Director Gagliardi called the meeting to order at 8:50 a.m.**

**Directors present: Michael Corso, Joseph DiBattista, Robert Gagliardi, Evan Granoff, Susan LaPidus, Richard Lappin, John MacIver and Christopher Placco.**

**Ex-Officio Members present: John Nickelson.**

**Others present: Dan Baudouin, Executive Director of the Providence Foundation; Joelle Crane, Program Director of the Providence Foundation; Steve Gibson, President of Urban Place Consulting; Frank LaTorre, DID Director of Public Space; Frank Zammarelli, Operations Manager of Block-by-Block; Rosemarie Durette, DID Accounting Manager/Office Administrator; Ernest Carlucci, Parking Administrator for the City of Providence; Clark Schoettle, Providence Preservation Society.**

### **2. City of Providence Update**

**The contracted \$50,000, that was agreed upon as the 50/50 match between the City and the DID, has been fully funded and spent on brick sidewalk repair. The City, at this time, does not have the**

**available funds for another 50/50 match.**

**This is the last DID Board meeting that John Nickelson will be in attendance. John has accepted a new position and will be moving out of state. The Board thanked John for all his work and wished him well.**

### **3. Approval on the minutes of the April 23, 2009 Board meeting**

**Director Granoff motioned to approve the minutes from the April 23, 2009 board meeting. Director Macliver seconded the motion, and a roll call vote was held as follows:**

**Director Corso yes.**

**Director DiBattista yes**

**Director Gagliardi yes**

**Director Granoff yes**

**Director LaPidus yes**

**Director Lappin yes**

**Director Macliver yes**

**Director Placco yes**

**Therefore the motion passed.**

### **4. Financial Report**

#### **Monthly Financial Reports**

**Steve Gibson presented the financials for April 2009. The Statement of Financial Position shows the DID to be in a comfortable cash**

**position with adequate funds to pay monthly expenses and maintain a reserve.**

**The Statement of Operations shows a solid revenue position and overall expenditures below budget.**

**Director Placco motioned to accept the April 2009 financials as presented. Director Corso seconded the motion, and a roll call vote was held as follows:**

**Director Corso yes**

**Director DiBattista yes**

**Director Gagliardi yes**

**Director Granoff yes**

**Director LaPidus yes**

**Director Lappin yes**

**Director MacIver yes**

**Director Placco yes**

**Therefore the motion passed.**

### **Budget for FY 2009-2010**

**No further discussion was held on the budget for the fiscal year 2010 since there were no material changes made to the proposed budget that was voted on at the April 23, 2009 meeting, Director Lappin motioned to approve the fiscal 2010 budget as presented. Director DiBattista seconded the motion, and a roll call vote was taken as**

**follows:**

**Director Corso yes**

**Director DiBattista yes**

**Director Gagliardi yes**

**Director Granoff yes**

**Director LaPidus yes**

**Director Lappin yes**

**Director MacIver yes**

**Director Placco yes**

**Therefore the motion passed.**

## **5. Report for Urban Place Consulting & Director of Public Space**

**Frank LaTorre updated the Board on the projects he is working on:**

**The hanging flower baskets have arrived. The DID crew is currently in the process of hanging them around the City.**

**He has spoken with Bob Smith from RIDOT regarding the sidewalk repair project. The plans are with RIDOT historical review and then have to go to the State's historic preservation committee. Once the plans pass both reviews the contract can go out to bid. The goal is still to have most of the work completed in 2009.**

**The Providence Foundation received a grant from RIDOT for new bike hitches. 64 new hitches have been installed by the DID crew.**

**The street name signs are approximately 30-35% complete. The project will be finished by June 6, 2009.**

**The City has received funding to install additional security cameras along the river walk and the basin in Waterplace Park. The Police department will be monitoring the new cameras.**

## **6. Marketing Report**

**Joelle Kanter updated the Board on the projects that she has been working on:**

**All new maps and dining guides have been printed. The DID crews are currently in the process of delivering them.**

**A Downtown Living Tour has been scheduled for June 27, 2009. The tour will included several properties within Downtown and the surrounding area. The tour will also highlight the advantages and amenities of living here.**

**The DID newsletters will be mailed in June.**

## **7. Update on Possible Expansion of District**

**We have not heard anything new from the property owners within the Capital Center.**

**A meeting with property owners along South Main Street is scheduled for June. The last meeting in April received very positive feedback from the owners**

## **8. Update on Administration and Management Alternatives**

**A survey was sent to all employees of Urban Place Consulting and the Providence Foundation looking for their input regarding their individual position. Steve has reviewed the surveys and will be meeting with everyone on a one to one basis.**

**The Downtown Providence Leadership Council meeting for the month of May was cancelled.**

#### **9. Report from Block- By- Block**

**Frank Zammarelli was unable to attend today's meeting due to the heavy work load involved with the arrival of the hanging baskets.**

#### **10. Other Business**

**A nominating committee will be formed to give their recommendation for new officers to be elected at the June meeting**

#### **11. Adjournment**

**Director Gagliardi adjourned the meeting at 10:02a.m.**

**Respectfully submitted,**

**Rosemarie Durette**

**Accounting Manager/Office Administrator**